

SUMMER CAMP STAFF VEHICLE USE POLICY & PERMISSION FORM

BSA DRIVING POLICIES

The Boy Scouts of America's Guide to Safe Scouting has a list of rules in place to keep all members safe while driving to and from Scouting events. Below is a list of the guidelines which most closely pertain to camp. The full list of transportation guidelines—and ALL Safe Scouting guidelines—can be found at www.Scouting.org/ScoutSource/HealthandSafety/GSS.

DRIVING GUIDELINES PERTINENT TO CAMP STAFF:

- Seat belts are required for all occupants.
- All drivers must have a valid driver's license that has not been suspended or revoked for any reason.
- The drivers must be currently licensed and at least 18 years of age.
- Trucks may not be used for transporting passengers except in the cab.
- All vehicles must be covered by automobile liability insurance with limits that meet or exceed requirements of the state in which the vehicle is licensed. It is recommended that coverage limits are at least \$50,000/\$100,000/\$50,000.
- Obey all laws, including the speed limit.
- Drivers must refrain from using hand-held cell phones while driving. Text messaging while driving is prohibited. Hands-free units are acceptable, but must be used sparingly while driving.

The commercial general liability policy is excess over any insurance which may be available to a volunteer for loss arising from ownership, maintenance, or use of a motor vehicle while engaged in an official Scouting activity. **Scouting youth (under age 18) are not insured under the Boy Scouts of America commercial general liability policy.**

CAMP STAFF VEHICLE USE POLICIES

In addition to the BSA policies listed above, Three Harbors Council has created additional vehicle use and driving policies to ensure the safety of all camp staff members and guests. These rules can also be found in the camp staff manual.

- Camp Vehicles/Equipment
 - Camp vehicles may only be operated by staff members or volunteers approved and certified by the camp ranger.
 - Camp vehicles may only leave the camp property if the operator has been given permission from the camp director and/or camp ranger.
 - Dangerous equipment is only to be used by adult staff members trained to do so by the the camp ranger.
- Personal Vehicles
 - Personal vehicles may only be used on camp property with permission from the camp director and/or camp ranger.

Staff members may drive their cars for transportation to and from camp. Camp speed limits are restricted to 10 MPH or less. Staff members are also strongly discouraged from using another staff member's vehicle.

All staff members, regardless of age, must obtain permission from the camp director before leaving camp for any reason.

Sometimes, the camp management will organize an all-staff outing, or a few staff members may want to leave camp for a little while during their free time. Staff members under 18 years of age must obtain permission from their parents/guardians before they will be allowed to leave camp in another staff member's vehicle. Additionally, staff members under 18 years of age must obtain permission from their parents/guardians before they will be allowed to drive with other staff members as passengers.

HOLD HARMLESS AGREEMENT

All staff members who will or could drive to or camp must read and sign the following hold harmless agreement in order to operate a vehicle at camp.

I do hereby release and agree to hold harmless the Three Harbors Council, Boy Scouts of America, and their agents, servants and employees from all claims, liability, demands, rights and causes of action, present or future, whether known, anticipated or unanticipated, resulting from, arising out of, or incident to the above mentioned trips or travel arrangements.

Name: _____
Please Print

Signature: _____ Date _____
Staff Member

Signature: _____ Date _____
Parent/Guardian (if under 18 years of age)

YOUTH STAFF MEMBER PERMISSIONS

Parental permission is required for the following scenarios. Please contact the camp director with any questions or to adjust this form throughout the summer.

YOUTH STAFF MEMBER AS A DRIVER

_____ My youth staff member may drive **only himself/herself**. He/she may not have any other passengers.

_____ My youth staff member may drive **any** staff members.

_____ My youth staff member may drive **only the following staff members**: _____

Parent/Guardian Signature: _____ Date _____

YOUTH STAFF MEMBER AS A PASSENGER

_____ My youth staff member **may not be driven by anyone**.
(This will preclude the staff member from participating in staff outings or being able to visit town during free time.)

_____ My youth staff member may be driven by **any staff members**.

_____ My youth staff member may be driven only by staff members who are **over 18 years of age**.

_____ My youth staff member may be driven by **only the following staff members**:

Parent/Guardian Signature: _____ Date _____